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Experience

Designer

October 2007 – February 2012

- Designed promotional material for studio, photo books, wall layouts, and holiday cards for clients, and retouched, color corrected, and printed client photos
- Developed template files, manuals, and systems to increase productivity and eliminate errors
- Was appointed numerous responsibilities including opening, closing, and managing the office and corresponding with clients, printers, and vendors
- Traveled to photography galleries and designer showhouses to lay out and hang framed photos and art pieces

Lucille Khornak Photography, New York, NY

Freelance Designer

Coral Springs, FL

July 2007 – October 2007

- Created original work, primarily logo design, for clients across the country
- Was granted repeat projects due to the quality of work and the working relationship

Student Supervisor

UCF Library, Orlando, FL

June 2005 – July 2007

- Supervised and administered tasks to student workers, oversaw the front desk, and assisted in opening and closing the campus library
- Was promoted to supervisor position within one year of hire and praised for my dependability, hard work and efficiency, and my ability to excel in independent and team situations

Skills

Software

Adobe Photoshop
Adobe Illustrator
Adobe InDesign

Adobe Fireworks
Adobe Dreamweaver
Adobe Flash

QuarkXPress
Microsoft Office
Apple iWork

Abilities

- Proficient in photo retouching, color correcting, and printing
- Capable of troubleshooting, configuring, and installing hardware and software on both OSX and Windows systems
- Knowledgeable of core HTML and CSS, as well as some PHP and ActionScript
- Adept in drawing and the traditional arts in addition to digital art

Education

Bachelor of Arts in Digital Media

University of Central Florida, Orlando, FL, 2007

Minor: Studio Art

GPA: 3.46

Accolades: Bright Futures Scholarship, Burnett Honors Admission, UCF High Achievement Award, Dean's List Awards